**Creative Kids Nursery & Daycare**

**Contract for Services**

**Child’s Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Birth Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Starting Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Male:\_\_\_\_\_\_ Female:\_\_\_\_\_\_**

**Weekly Rate: \_$\_\_\_\_\_\_\_\_\_ Enrollment Fee: \_$\_\_\_\_\_\_\_\_**

**Days of Attendance: M T W R F**

* A non-refundable Enrollment Fee and half of the first week’s tuition are due at the time of enrollment to hold an available position.
* Tuition fees are due on the first day of attendance each week. A late fee of $10 will be applied each week that tuition is not received on time. If tuition is more than 2 weeks late, your child will not be allowed to attend and may be dis-enrolled.
* There will be a $35 fee applied to all checks returned due to insufficient funds.
* Requests for vacations must be given with a 2 week notice. You will receive one week of tuition credit that is equal to your weekly contracted rate. Vacation days not used during your contractual year may not be carried over to the next contractual year.
* Refunds are not given for severe weather closings, center holidays, or the days the child is absent.
* Sick care is not available. It is he parent’s responsibility to make substitute arrangements within one hour of our call if your child becomes ill.
* A 2 week written notice is required to withdraw a child from the center. Parents are responsible for the contracted rate for those 2 weeks whether or not services are used.
* Parents arriving after the center closes at 6pm will be accessed a late fee of $1.00 per minute, per child. Parents must notify the center if their scheduled arrival time is delayed.
* Tuition rates may or may not be raised on September 1st of every year. A month notice will be given to all parents.

\*\*Center policies can be viewed on our website at \*\*\*

[www.creativekidsnurseryanddaycare.com](http://www.creativekidsnurseryanddaycare.com)

If you would prefer a hard copy, please let us know.

I have read the above service contract and agree to the terms.

Parent’s Name (print): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Parent’s Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Director’s Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_